



# Outbound Wire Request (Domestic)

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Fax: 800-875-5485

Please be aware that processing of this Letter of Instruction (LOI) can take up to one business day from receipt. Domestic wires (within the U.S.) can take up to one business day to reach the receiving account. If there are any issues processing the wire, we will contact you via the secure Message Center, accessible by logging in to your TD Ameritrade account.

## 1. DELIVERING ACCOUNT AND WIRE INFORMATION *(See section 6 & 7 for clarification)*

a. Date to Send Wire: \_\_\_\_\_

b. TD Ameritrade Account Number: \_\_\_\_\_

c. Title on TD Ameritrade Account: \_\_\_\_\_

d. Amount of Wire in \$USD *(unless otherwise specified)*:  
 Please wire entire account balance and then close the account.

**Save the below wire instructions to my account for future use.** Please Note: Foreign account types must be like titled to be saved. Log in at [tdameritrade.com](http://tdameritrade.com)>My Account>Deposits & Transfers to access these instructions for future requests online. *(Limit five per account)*

## 2. STANDARD AND TWO-BANK WIRE INFORMATION *(See section 6 & 7 for clarification)*

a. Corresponding Bank Name *(if applicable)*: \_\_\_\_\_

b. Corresponding Bank ABA/Routing Number: \_\_\_\_\_

c. Receiving Bank Name: \_\_\_\_\_

d. Receiving Bank ABA/Routing Number: \_\_\_\_\_

e. Name(s) on Receiving Bank Account:  
*(no initials or abbreviations)*

f. Receiving Bank Account Number: \_\_\_\_\_

## 3. ESCROW OR BROKERAGE WIRE INFORMATION *(See section 6 & 7 for clarification)*

a. Receiving Bank Name: \_\_\_\_\_

b. Receiving Bank ABA/Routing Number: \_\_\_\_\_

c. Mortgage/Escrow Firm or Brokerage Firm Name: \_\_\_\_\_

d. Mortgage/Escrow Firm or Brokerage Firm Account Number at Bank: \_\_\_\_\_

e. Client/Buyer/Seller Full Name(s) on Receiving Mortgage/Escrow or Brokerage Firm Account:  
*(no initials, abbreviations, or Escrow Agent Name)*



f. Receiving Escrow File/Reference/Loan or Brokerage Account or Order Number: \_\_\_\_\_

## 4. ADDITIONAL INFORMATION (IF NEEDED)

Please use this section to note any additional reference information provided by the receiving financial institution, such as property addresses for Escrow Wires, reference numbers, order or invoice numbers, etc. *(For example, for further credit to John Doe, Account Number 11111111.)*

## 5. SIGNATURES

We, the account owners, jointly and severally indemnify and hold harmless TD Ameritrade, Inc. and TD Ameritrade Clearing, Inc. and the divisions thereof, from any claim, suit, demand, loss, or liability as a result of the clearing firm having effected transactions pursuant to instructions given by the individuals listed on this account, except as may be clearly and convincingly proven to have resulted from gross negligence.

 Primary Account Holder's Signature:	Printed Name:	Date:
 Additional Account Holder's Signature:	Printed Name:	Date:

**Original signature required; electronic signatures and/or signature fonts are not authorized.**



## 6. INSTRUCTIONS

### Section 1.

- a. If you wish to schedule a wire for the future, you can do so up to one month in advance.
- b. To locate your TD Ameritrade account number, log in to your account and go to Client Services > My Profile > Personal Information.
- c. If you are wiring from a trust, corporate, or other entity account, the title of the account may not be your personal name. Please ensure you are entering the appropriate name for the account on this line.
- d. The amount of the wire you wish to send.

### Section 2.

- a. Certain financial institutions may not have a direct relationship with the Federal Reserve. If this applies to you, your bank will provide you the information for a corresponding bank, through which they will receive the wire.
- b. The ABA/Routing number is a nine-digit identifier for U.S. banks.
- c. Please provide the full name of your receiving bank.
- d. The ABA/Routing number is a nine-digit identifier for U.S. banks. If you are using a corresponding bank to receive the wire, the receiving bank may have an account number that has more or less than nine digits.
- e. Please enter the names on the receiving bank account exactly as they are registered at the receiving bank. If the receiving bank account title includes initials or abbreviated names, please also note the full name of the receiving parties.
- f. Please make sure to provide the appropriate receiving bank account number. Many credit unions have a main account number into which wires can be received; if you are delivering the funds to a credit union; please contact them to verify the appropriate receiving bank account number.

### Section 3.

- a. Please provide the full name of the receiving bank.
- b. The ABA/Routing number is a nine-digit identifier for U.S. banks. If you are using a corresponding bank to receive the wire, please enter this information in Sections 2a and 2b.
- c. Please provide the full name of your receiving mortgage/escrow firm or receiving brokerage firm.
- d. Please make sure to provide the appropriate receiving bank account number for your receiving mortgage/escrow firm or receiving brokerage firm.
- e. Please enter the names on the receiving mortgage/escrow firm or receiving brokerage firm account exactly as they are registered at the firm. If the receiving account title includes initials or abbreviated names, please also note the full name of the receiving parties.
- f. Please make sure to provide the reference number to which we will be crediting this wire. Mortgage/escrow firms may designate this as either a file number, reference number, or loan number. Brokers will typically have standing account numbers for regular clients, or may provide an order number for "one-off" purchases.

\*Not providing complete information may delay wire process.

**Section 4.** If your receiving bank has asked you to reference any specific information outside the specific wire instructions, please enter that reference information here.

**Section 5.** Make sure that all authorized parties on the TD Ameritrade account have signed the form.

**IMPORTANT: To expedite the processing of your request, please also provide a copy of the driver's license or state ID card for each signer.**

## 7. ADDITIONAL GUIDANCE

**If you have any questions, TD Ameritrade's Outbound Wire Department is available Monday through Friday, from 8 a.m. to 5:30 p.m. EST. Please feel free to call us directly, at 888-723-8504, option 3.**

**Abbreviated Names** – TD Ameritrade must verify certain information regarding the recipients of all wires. Please do not abbreviate the recipient's name, as this will delay our ability to process your request.

**Future Date Wire Requests** – In general, it is advisable to schedule a wire transfer no more than a couple weeks in advance. However, it is possible to submit your wire request up to 180 days in advance of when you wish the wire to be sent. When setting up a post-dated wire, the client assumes the responsibility for ensuring that the funds will be available for withdrawal on the date the wire is to be sent.

**Online Wire Request** – If the wire is going to an account titled exactly as your TD Ameritrade account, your wire can be submitted through your online account or through a broker over the phone. Online wire requests can be used when wire instructions have been saved on your account.

**Recurring Wire Requests** – Recurring wire requests are available through the TD Ameritrade website only.

**Signature Verification** – To assist with the prompt processing of your wire request, please include a copy of your government-issued photo identification, bearing your signature. This will allow us to more rapidly verify your information, and allow for more efficient processing of your wire request.

**Wire Type: Brokerage Wires** – Wires to a broker or other business operating as an agent for their client, these wires must include the name and account information of the ultimate beneficiary of the wire. If wiring funds to purchase securities or commodities, but without a regular account at the Broker, the appropriate order number must be included.

**Wire Type: Escrow Wires** – Wires to an Escrow/Title firm are sent for the express purpose of purchasing property, or paying off the loan against a property.

**Wire Type: Two-Bank Wires** – A corresponding bank is only required when your bank does not have a direct relationship with the Federal Reserve. Please consult with your receiving bank to determine their specific wire instructions.

**Wiring to a Third Party** – A wire can be sent to a Third Party, though all account owners must sign the Outbound Wire Request (Domestic) form. In a Joint account, if wiring to an account in the name of only one account owner, we must receive an Outbound Wire Request (Domestic) form signed by both account owners.

**Frequently Used Wire Instructions** – If you use these instructions frequently on your account, indicate to save the instructions in section 1 above and we'll keep the details on your account. You can use saved instructions to request a wire online or by calling in to TD Ameritrade; Letter Of Instruction forms can no longer be used for this request.

Investment Products: Not FDIC Insured \* No Bank Guarantee \* May Lose Value

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